

From: Pater Anna: H&F
Sent: 15 December 2021 12:16
To: Christopher Rees-Gay
Cc:
Subject: RE: 2021/01439/LAPR Taco Bell Licensing Application - Public Safety Objective

Hello Chris,

Thank you for the confirmation.

Yes, I will not be making a representation with these two agreed conditions now in place.

Just please ask your client to let me know once refurbishment has been completed so that I can visit the premises and sign off before it opens fully to the public.

Kind regards,

Anna

Anna Pater
Environmental Health Officer
Health and Safety
Hammersmith and Fulham Council

From: Christopher Rees-Gay
Sent: 15 December 2021 10:00
To: Pater Anna: H&F
Cc:
Subject: RE: 2021/01439/LAPR Taco Bell Licensing Application - Public Safety Objective

Morning Anna,

I can confirm that the two conditions set out in your email below are agreed. Can you please confirm that your representation is now withdrawn.

I have copied the licensing team in also, so that they have a record of this.

Many thanks

Chris

Christopher Rees-Gay
Woods Whur 2014 Limited, St James House, 28 Park Place, Leeds, LS1 2SP

From: Pater Anna: H&F
Sent: 13 December 2021 12:29
To: Christopher Rees-Gay
Cc:
Subject: RE: 2021/01439/LAPR Taco Bell Licensing Application - Public Safety Objective

Hello Chris,

Thank you for this information.

I imagine that the Fire Risk assessment will need another review after the refurbishment has been completed as still ongoing at the moment?

Please ensure that the revised assessment is sent through in January 2022.

In the meantime, can you please consult with your client regarding an inclusion of the following voluntary conditions on your licence:

1. The premises shall not operate until:

- A pre-opening inspection by an authorised officer of the Council's Health and Safety Team has been undertaken at the premises; and
- A written confirmation that the premises are safe for members of the public to access has been issued to the licence holder by the Local Authority. This written confirmation shall be kept safe and made available to any authorised officers of the Council upon their request.

2. A Public Safety Management plan shall be implemented. The plan shall be kept at the premises and made available to authorised officers of the Council on request and shall include:

- A Fire Safety Policy, a Fire Risk Assessment along with an evacuation plan, including all premises using a shared evacuation route.
- Staff training records, including training in the evacuation procedure and in the use of any fire-fighting equipment which may be provided in the premises.
- Management structure plan, including allocation of specific public safety roles and responsibilities to individual staff members.
- Statutory certificates for utilities.
- Equipment maintenance certificates, including maintenance of the ventilation system.

Please let me know if your client accepts the above two conditions.

Best wishes,

Anna

Anna Pater
Environmental Health Officer
Health and Safety
Hammersmith and Fulham Council

From: Christopher Rees-Gay
Sent: 13 December 2021 10:21
To: Pater Anna: H&F
Cc:
Subject: RE: 2021/01439/LAPR Taco Bell Licensing Application - Public Safety Objective

Morning Anna,

Thank you for your email.

Please see below responses and attached documents, in relation to your request for documents.

- 1) Fire Risk Assessment for the premises, complete with evacuation arrangements - **Please see attached.**
- 2) Electrical Installation Inspection certificate **-Taco-Time will get this from the shopfitter once the job has been completed, they will not have this until January 2022).**
- 3) Evidence of recent PAT-testing of all portable equipment **-Taco-Time have confirmed that all the equipment is new so a PAT test is not needed until after one year).**
- 4) Information on how many people will be employed at the premises and if the number is 5 or more then a copy of a written H&S policy and risk assessments **-Taco-Time have confirmed there will be more than 5 members of staff. I will send through the documents when I have them.**

Should you require anything further, please do let me know.

Thanks

Chris

Christopher Rees-Gay
Woods Whur 2014 Limited, St James House, 28 Park Place, Leeds, LS1 2SP

From: Pater Anna: H&F
Sent: 13 December 2021 10:09
To: Christopher Rees-Gay
Cc:
Subject: RE: 2021/01439/LAPR Taco Bell Licensing Application - Public Safety Objective

Hello Chris,

I hope you are well.

Please can you remind your client that the below documents and information should be submitted by the end of today.

If not received, I may have to request for a condition not to open the premises until these were reviewed by us and confirmed as satisfactory. I imagine this is something that your client would rather avoid.

As mentioned before, the end of the consultation period is this Wednesday so we are running out of time.

Kind regards,

Anna

Anna Pater
Environmental Health Officer
Health and Safety
Hammersmith and Fulham Council

From: Christopher Rees-Gay
Sent: 09 December 2021 20:17
To: Pater Anna: H&F
Cc:
Subject: RE: 2021/01439/LAPR Taco Bell Licensing Application - Public Safety Objective

Evening Anna,

I will request the documents from my client.

Many thanks

Chris

Christopher Rees-Gay

Woods Whur 2014 Limited
Woods Whur 2014 Limited, St James House, 28 Park Place, Leeds, LS1 2SP

From: Pater Anna: H&F
Sent: 9 December 2021 13:43
To: Christopher Rees-Gay
Cc:
Subject: RE: 2021/01439/LAPR Taco Bell Licensing Application - Public Safety Objective

Hello Chris,

Thank you for your reply .The visit will no longer be necessary.

I have had news from the police and licensing enforcement colleagues who recently visited the premises and did not have any major concerns. I have been advised that there were no planned sales of alcohol and that the basement did not contain any seating for customers (this being located at ground floor level).

However, I would still need to be provided with the following documentation and information:

- 1) Fire Risk Assessment for the premises, complete with evacuation arrangements
- 2) Electrical Installation Inspection certificate
- 3) Evidence of recent PAT-testing of all portable equipment
- 4) Information on how many people will be employed at the premises and if the number is 5 or more then a copy of a written H&S policy and risk assessments.

Can the applicant please provide these documents by Monday the 13th December the latest as the consultation period ends on Wednesday the 15th December. If not all documentation is available Monday, then at least points 1 and 2 need to be covered, with the rest submitted later.

As for the condition regarding submission of electrical testing certs to us every five years – this does not have to be sent to us automatically but inspections have to take place at legally set intervals (once a year for gas and every five years for electrics unless inspecting engineers advise otherwise, based on the actual condition of the installations witnessed by them).

All documentation has to be made available to us for inspection when requested by us. On reflection, you don't need to modify the wording of this condition as it does say that we can decide on the frequency of certificates submissions ourselves.

Best wishes,

Anna

Anna Pater
Environmental Health Officer
Health and Safety
Hammersmith and Fulham Council

From: Christopher Rees-Gay
Sent: 08 December 2021 15:29
To: Pater Anna: H&F
Cc:
Subject: RE: 2021/01439/LAPR Taco Bell Licensing Application - Public Safety Objective

Afternoon Anna,

Apologies for my slow response, I have been tied up this week.

I have liaised with my client and (*redacted*) (copied in) will be able to do a site visit and discuss the matters that you have raised below.

Are you able to please make 1100hrs on Thursday 16 December for the site visit? Please do let me know and I will circulate a diary invite.

Many thanks,

Chris

Christopher Rees-Gay
Woods Whur 2014 Limited, St James House, 28 Park Place, Leeds, LS1 2SP

From: Pater Anna: H&F
Sent: 2 December 2021 13:07
To: Christopher Rees-Gay
Cc: Christian Shaafiek: H&F
Subject: 2021/01439/LAPR Taco Bell Licensing Application - Public Safety Objective

Hello Chris,

I am the Officer responsible for looking into the Public Safety objective of your application.

I have a few initial comments:

- 1) As your main seating area is located in the basement, I would like to make sure this arrangement is safe and that you have all necessary measures in place to prevent fire and evacuate people safely if fire does occur. Can you please provide a copy of your Fire Risk Assessment. If not done yet, I will be happy to advise how to choose an accredited assessor. We have recently been seeing a lot of poor fire risk assessments and we want to make sure that the business operators know how to choose a competent assessor.
- 2) Disabled access and evacuation – what is your policy regarding admittance for disabled customers? How are you going to assure their safety at the premises?
- 3) Do you have any special arrangements for match days, for instance minimum numbers of door supervisors when QPR are playing?
- 4) You stated in your proposed condition that you would be submitting documentation regarding testing of your installations every five years. This is not necessary – you still have to carry out the legally required testing (under Electrical Safety and Gas Safety legislation etc) and you should keep the records safe but you only have to submit these to us on request. This condition can therefore be tweaked a bit- I will think of the wording and send you my proposal in due course.

I would like to arrange a visit to your restaurant some time next week to see the layout after which I will be able to give you more advice on specific safety issues.

Kind regards,

Anna

Anna Pater
Environmental Health Officer
Health and Safety
Hammersmith and Fulham Council